

# South Toledo Bend Waterworks District



**3260 Little Flock Road • Many, LA. 71449**

**Dianne Lampman, President**

**• Robert "Bob" G. Marshall, Vice President**

**Geri Alford, Secretary/Treasurer**

**Commissioners: Rodney DeRouen • Malcolm Franks**

## **Minutes of South Toledo Bend Water Board July 8, 2014**

Board Members Present: Dianne Lampman, Geri Alford, Robert Marshall, Rodney DeRouen and Malcolm Franks

Others Present: Dennis Downs

Meeting was called to order at 9:05 AM by Mrs. Lampman. The roll was called and there was a quorum to conduct business. An opening prayer was said by Mrs. Alford.

**A motion to adopt the Agenda a presented was made by Rodney DeRouen, second by Robert Marshall and approved by all.**

There was no one present to address the Board.

**A motion was made by Robert Marshall to approve the Minutes of June 10, 2014, second by Malcolm Franks, motion carried.**

Geri Alford gave the Treasurer's report. Checks 012567 through 012592 were written. The total monthly expenses were \$41,921.06. **A motion was made by Robert Marshall, seconded by Rodney DeRouen to accept the Treasurer's report as presented, motion carried.**

### **OLD BUSINESS:**

Mrs. Lampman gave an update to the Board.

- She had mailed a letter to Robert Nalezinek regarding his request for the refund of \$550.00 for a road bore fee and had no response.
- She filed an application as requested by Board to get bid from our current insurance carrier Galtfelter for next year beginning on 9-1-14 through Stiel Insurance Co. of Acadian, Inc. Bernie Sloane. Both agents will be at the Board meeting in August with quotes to present to the Board. ISA Stewart, Dickey McElhattan will be at the board meeting with a quote from Alteris Insurance Services, Inc.
- Truck #26 was repaired at Many Brake, It had two (2) blown heads, brake rotor and wheel bearings changed. They will refund STBWD the \$226.14 tax they charged on the invoice.
- Contacted Todd Stott with Rural Pipe re meters presentation.
- HB2 --Changed our \$630,000 to water distribution system improvements, including water meters. It was signed by Governor on June 23, 2014 and became Act 25. We are now waiting for approval by the Bond Commission and then a new Cooperative Endeavor Agreement will have to be signed with Facility Planning. She has asked Mark McCarty to come to the September Board meeting as the Bond Commission will have met and we will be in a better position to know how to move forward with the water meter equipment and fixes that need to be done with this money.
- She is having the following information posted on all water bills for customers to update their contact information for Boil Notices at: <http://www.toledo-bend.net/stbwd/swiftreach.asp>.

**A motion was made by Geri Alford to accept the President's update to the Board, seconded by Rodney DeRouen, motion carried.**

## **NEW BUSINESS:**

Dennis Downs, was at the Board meeting to discuss the generator at the main plant and booster stations. Soft starts were discussed, as well as, the maintenance on the Onan/Cummins 360 KW at the main plant and repair of the water pump. **A motion was made to allow Dennis to start the improvements at the main plant as were discussed during the meeting by Robert Marshall, second by Rodney DeRouen and approved by all.**

Discussion regarding Malcolm Franks and Robert Marshall's attendance at the LRWA Conference on Wednesday, July 9, 2014 in Lake Charles to gather information on automated water meters and software for use in the upcoming Capital Outlay improvement project planned for South Toledo Bend Water District was discussed by the Board.

The Operator/Manager report through the end of June 2014 was given by Ben Culbertson.

- All monthly and one yearly report and samples completed and send to LDHH as required.
- All personnel had completed Louisiana Ethics Training as required by the State of Louisiana.
- Plant averaged 523,033 gallons treated water per day.
- Ebarb averaged 230,766K per day.
- Estimated flushing 84,800K gallons.
- Plant used 110,682K gallons backwashing.
- Repaired blower that was not working.
- Paul is at LRWA school in Lake Charles
- Tap was installed on raw water line and mixing chamber to regulate permanganate feed rate.
- Leaks on Hood Blvd., Holly Berry and in Shadows Landing area was discussed.
- June 25 – leak repaired at Kite's Landing Road.
- Dennis Downs had replace c12 waterline, repaired waterline valve to polymer tank and an air leak on the clarifier value.
- June 27 Dennis at plant with Generator repairman to determine what needs to be repaired on water-plant generator and parts were ordered for water pump, etc.
- June 29 – plant ran on generator from 6pm to 8:30 pm.
- 19 line locates done, 2 new meters installed, 5 meters repaired 3 transfers/reconnects, 2 disconnects done.

Mrs. Lampman stated that the safety meetings need to be set for each month and stated that the plant log needs to be updated so the next shift Operator/Manager knows what went on in the previous shift when they report for duty.

After discussion, a **motion was made by Robert Marshall to accept the plant report as presented, seconded by Rodney DeRouen, motion carried.**

There was no other business and **a motion to adjourn was made by Malcolm Franks, second by Rodney DeRouen, motion carried.**

**NEXT BOARD MEETING: Tuesday, August 12, 2014 at 9:00 A.M. - South Toledo Bend Water Plant**

3260 Little Flock Road, Many, LA 71449

Prepared by: Geri Alford, Secretary/Treasurer

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