

South Toledo Bend Waterworks District



3260 Little Flock Road • Many, LA. 71449

Dianne Lampman, President

• Robert "Bob" G. Marshall, Vice President

Geri Alford, Secretary/Treasurer

Commissioners: Rodney DeRouen • Malcolm Franks

Special Call Board Meeting – October 28, 2014 Minutes of South Toledo Bend Water Board

Board Members Present: Dianne Lampman, Robert Marshall, Rodney DeRouen, Malcolm Franks and Geri Alford
Others Present: Mark McCarthy, Meyer and Associates

Meeting was called to order at 9:00 AM by Mrs. Lampman. The roll was called and there was a quorum to conduct business and an opening prayer was said.

There were no changes to the Agenda and a **Motion to approve the agenda as presented was made by Geri Alford, second by Malcolm Franks, motion carried.**

New Business:

Mrs. Lampman thanked Mark for coming and explained to him that the Board called the meeting to discuss the pending project 50/NCN Water Distribution System Improvements, Including Water Meters, Meyer and Associates engineering fee and a possible Motion to delay the project based on new facts regarding the project and rules presented to STBWD from Capital Outlay. Mrs. Lampman asked Board member, Malcolm Franks, to address Mark regarding the Board's questions and thoughts on the project. An understanding of how the engineering fee is arrived at was the first matter that needed to be clarified and understood by Board members and Mark explained to the Board how the fees are established through Capital Outlay. 10% goes to planning, 5% to miscellaneous and 5% to construction. He stated that bid packets could go out and sealed bids for the project could possibly be ready for opening in February of 2015. Discussion continued with various questions being answered by Mark.

Funding of the STBWD's portion of the 25% match was discussed. The district has the money to pay the fee, but due to it losing its largest customer, Ebarb Water District in August of 2014, it will be in a financial strain once it expends the match. Possible solutions to getting the project 100% funded were discussed. Geri Alford questioned if it would be possible to get the match forgiven and asked if there was any "green money" still available with DEQ for these type projects. Mark will check with Vernon Meyers to see what they can find out but he suggested that Mrs. Lampman should write a letter to John Richard at Facility Planning to see if the district could qualify for a forgiveness of the match as a hardship as they are now unable to put up the 25% match due to recent events with Ebarb. He stated she should include with the letter the budget and financial statements, etc. and send a copy to Senator Long and Representative Howard. He said FP&C does have the authority to waive the match requirement.

The contract for engineering with Meyer and Associates was discussed and **a motion was made by Geri Alford that we move forward with the execution of the contract, second by Rodney DeRouen and approved by all.** Mark stated that after it is signed by Mrs. Lampman it will have to be approved by John Richard at Facility Planning. He will get the packet together to send to Mrs. Lampman. He will speak to Vernon about contacting DEQ to inquire about the availability of anymore "green" money like what Geri asked about. It was his understanding that this was no longer available.

The Board felt that the project has been delayed long enough and **a motion to move forward with the project and seek bid packets was made by Geri Alford, second by Rodney DeRouen and approved by all.**

Mark had stated that when the project starts that there will be no on-site inspector as capital outlay has cut out some things and that the district should assign one of our employees to oversee what was being done in the field once the contract is let and the project is started. Robert Marshall and Malcolm Franks made recommendations that Paul Langton would be a good candidate for the inspector spot once the project starts.

Geri Alford addressed the board regarding water bills to customer who live on Rattan Road that had not been read or improperly read and that the Board needs to find out why this has happened. An Executive Session will be set for the Board meeting of November 10, 2014 to discuss the improperly read meters with employees. **A motion was made by Geri Alford, second by Robert Marshall that no customer be charged for a reread of their water bills received in the month of October, approved by all.** Geri will notify Steinke and Associates.

There was no other business and **a motion to adjourn was made by Geri Alford, second by Rodney DeRouen, motion carried.**

NEXT BOARD MEETING:

MONDAY, NOVEMBER 10, 2014 at 9 am

South Toledo Bend Water Plant - 3260 Little Flock Road, Many, LA 71449

Prepared by: Geri Alford, Secretary/Treasurer

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