

South Toledo Bend Waterworks District



3260 Little Flock Road • Many, LA. 71449

Dianne Lampman, President

• Robert "Bob" G. Marshall, Vice President

Geri Alford, Secretary/Treasurer

Commissioners: Rodney DeRouen • Malcolm Franks

Minutes of South Toledo Bend Water Board November 10, 2014

Board Members Present: Dianne Lampman, Robert Marshall, Rodney DeRouen, Malcolm Franks and Geri Alford via speakerphone

Others Present: Guy and Dolly Schaeffer

Meeting was called to order at 9:00 AM by Mrs. Lampman. The roll was called and there was a quorum to conduct business. An opening prayer was said by Mrs. Lampman.

There were no changes to the Agenda and a ***motion to accept the agenda as presented was made by Bob Marshall, second by Rodney DeRouen and approved.***

Mr. Guy Schaeffer addressed the Board regarding his water bill, seeking to have his account adjusted with a credit as he felt his meter was not read in a timely and accurate way. The Board will check into the matter and get back to Mr. Schaeffer.

The Minutes of the October 14, 2014 and Special Call meeting of October 28, 2014 were brought to floor for approval. No changes were noted and a ***motion was made by Rodney DeRouen to approve both Minutes, second by Bob Marshall, motion carried.***

OLD BUSINESS:

Mrs. Lampman gave an update to the Board.

- On the 9-15-14 letter from Ebarb Attorney, Tony Tillman and Ebarb's past due water bill in the amount of \$48,579.50, she had been in contact with Attorney, Richard Blankenship to send a response on behalf of STBWD.
- She passed out the letter to the Board that will be mailed with the November water bills to customers notifying them of a rate increase effective with the first billing in 2015.

A motion was made by Malcolm Franks to accept the President's update to the Board, seconded by Rodney DeRouen, motion carried.

Geri Alford presented the Treasurer's report for the month ending October 31, 2014. Checks #12686 - #12704 were written. The total monthly expenses were \$53,011.75. After discussion, ***a motion was made by Bob Marshall, seconded by Malcolm Franks to accept the Treasurer's report as presented, motion carried.***

NEW BUSINESS:

Board approved proceeding with project 50/NCN Water Distribution System Improvements, Including Water Meters, at the Special Call meeting on 10-28-14 when they met with Mark McCarthy. Green money was discussed and Mark wanted to know if the Board wanted to proceed with the pre-app to see if we could get green money from DEQ to cover the project without having to have a match. Mrs. Lampman reported that she had contacted Senator Long to see if he could get the 25% match (\$190,000) waived as a hardship, since losing Ebarb as a customer. Discussion followed regarding what and how the project had been changed from Esto Booster station improvements to installation of automated meters in the 2014 Legislative Session with Senator Long's help to benefit STBWD (since Ebarb signed an 10 year contract with SPD#1 and the Esto improvements were to benefit delivery of water to Ebarb only). The entire Board felt the project had been delayed long enough and that STBWD had the money saved to proceed with the project and that if Senator Long could get the match forgiven that would be great but it was time to move on. A ***motion was made by Geri Alford to move forward with the project and get bid packets out, second by Rodney DeRouen, motion carried.*** Mrs. Lampman will contact Mark McCarthy and let him know that STBWD is ready to move forward with the project and he can proceed with bid packets for the project.

Mrs. Lampman had received the cross-connection and backflow Resolution to establish policy on Cross-connections and back-flow prevention according to State Statutes Title 51, prepared by C & L Aqua Pro on STBWD's behalf. The Board postponed approval until revisions that apply to STBWD can be discussed with John Wolford, who will be at the water plant on Nov. 17 and 18 to do a survey for cross connections with Ben in the field. On Nov. 18, 2014 there will be class on Chlorine handling and Backflow Prevention/Cross connections. A ***motion was made by Dianne Lampman to table approval of the Resolution until changes could be made, second by Rodney DeRouen, motion carried.***

Mrs. Lampman read a Resolution into the record to approve the employee COLA of 1.7% increase in pay to become effective Jan. 1, 2015 a ***motion was made by Geri Alford to approve the increase, second by Rodney DeRouen, motion carried.***

Item 11 on the Agenda was an Executive Session scheduled for the employees and was removed from the Agenda due to a water leak in a main line that needed to be fixed immediately.

The Operator/Manager report for October 31, 2014 was presented by Ben Culbertson to the Board:

- Flush valves installed on Dess and at St Terrence.
- Leak repairs on Old Hwy. 476 and at Kite's Landing.
- 25 line locates called in.
- 3 new meters installed.
- 3 meter repairs.
- 8 reconnects.
- 8 transfers.
- 8 disconnects.
- Installed auto flush valves at sample taps 1, 3a and 14.

Ben had contacted Dennis Downs regarding repairs to the refurbishing of the chlorinator rooms at Beaver Hill and Esto and when we could expect that work completed. He is working on getting the parts. STBWD began on Sept. 20 a Chlorine burn and flushing program to reach 2.5 chlorine residuals in the water. Flushing has caused customer complaints regarding low water pressure on Dess Rd. Ben stated that he has cut the night flushing out and will be flushing on Monday through Friday from 9-10 on Dess Rd. and that should improve water pressure on Dess Rd. Mrs. Lampman wanted to know how the winterizing of the plant, intake and boosters was going. Ben stated they had tarps and heat strips on order. It is supposed to be in the twenties in the next two weeks.

The burn was due to stop on Nov. 8, 2014 and the repair of the chlorinator rooms at these booster sites will save STBWD in chemical cost by being able to inject chlorine at the booster stations. Jennifer Kihlken, LA DHH had been contacted in regard to when STBWD can come out of the Chlorine Burn, etc. Kurt, stated they have not had a reply yet from LA DHH. Mrs. Lampman stated that the Operator/Managers need to check with Jennifer and find out what is required by LA DHH for STBWD to come out of this burn as we have reached our desired residuals of 2.5 and need to come out of it and maintain our residuals with flushing and injection of chlorine at the booster sites to maintain the required chloramine residuals (measured a total chlorine) of 0.5 mg/l as stated in the treatment rule.

Mrs. Lampman reminded everyone about the covered Christmas Dinner scheduled for Friday December 19, 2014 at 6 pm. The dinner will be held at the Civic Center in Florien next to the City Hall before the railroad tracks on the right hand side of the road if you are coming down Highway 474 from Hwy. 191. Turkey and Ham will be provided and each is bringing a covered dish.

There was no other business and ***a motion to adjourn was made by Geri Alford, second by Rodney DeRouen, motion carried.***

NEXT BOARD MEETING:

TUESDAY, DECEMBER 9, 2014 AT 9 AM

South Toledo Bend Water Plant –

3260 Little Flock Road, Many, LA 71449

Prepared by: Geri Alford, Secretary/Treasurer

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