

South Toledo Bend Waterworks District



3260 Little Flock Road • Many, LA. 71449

Dianne Lampman, President

• Robert "Bob" G. Marshall, Vice President

Geri Alford, Secretary/Treasurer

Commissioners: Rodney DeRouen • Malcolm Franks

Minutes of South Toledo Bend Water Board March 10, 2015

Board Members Present: Dianne Lampman, Robert Marshall, Rodney DeRouen and Malcolm Franks, Geri Alford and Megan Quinn

Others Present: Tom Harless, Don Kelly, Rick Leonard, Jennifer Hawkins, and Ryan with Johnson, Thomas and Cunningham

Meeting was called to order at 8:57 AM by Mrs. Lampman. The roll was called and there was a quorum to conduct business. An opening prayer was said by Geri Alford.

There was no one present who wished to address the Board.

A motion was made by Geri Alford, second by Rodney DeRouen to amend the agenda moving item 16 up to 4A. Motion carried unanimously.

A motion was made by Geri Alford, duly seconded by Rodney DeRouen to enter into executive session. Motion carried unanimously. Board entered in to executive session.

A motion was made by Geri Alford, duly seconded by Rodney DeRouen to return from executive session. Motion carried unanimously. No action was taken while in executive session.

The Minutes of the February 10, 2015 meeting were brought to floor for approval. *A motion was made by Malcolm Franks, duly seconded by Robert Marshall approving the minutes as presented. Motion carried unanimously.*

Geri Alford presented the Treasurer's report for the month ending February 28, 2015. Checks #012809-#012841 were written. The total monthly expenses were \$35,583.05 which included checks written and bank drafts. After discussion, *a motion was made by Bob Marshall, seconded by Rodney DeRouen to accept the Treasurer's report as presented, motion carried unanimously.*

OLD BUSINESS:

Mrs. Lampman gave an update to the Board.

- CWF Application for \$250,000 emergency funding was sent to Sabine Parish Police Jury and Ron Busby forwarded it to the state for review.
- Completed the 2014 Louisiana Water use Survey and mailed to the state.
- On 2-23-15 a letter was sent to John Richard with Facility Planning and Control regarding the auto meter project.
- Ad for bids will be placed in the Sabine Index on 3-18; 3-25; and 4-1 with bids due at the water plant by 9:00 a.m. on April 14th, 2015 for opening of the bids.
- Mrs. Lampman addressed the board, stating it has been a pleasure to serve the STBWD as president for the past 7 ½ years.
- Malcolm Franks gave a brief update of the meter project.

NEW BUSINESS:

A motion was made by Robert Marshall, duly seconded by Rodney DeRouen to adopt a resolution to set aside funds for water distribution system improvement including water meters. Resolution read aloud by Geri Alford, motion carried unanimously.

A motion as made by Malcolm Franks, duly seconded by Robert Marshall adopting a resolution to advertise for bids for the Water distribution System Improvements including water meters project. Resolution read aloud by Geri Alford, motion carried unanimously.

Jennifer Hawkins, CPA with Johnson, Thomas and Cunningham presented the yearly audit for fiscal year October 1, 2013 thru September 30, 2014. **A motion was made by Geri Alford, duly seconded by Malcolm Franks approving the audit findings as presented. Motion carried unanimously.**

Mr. Gary Steinke present to the board the Financial Report for the 1st quarter Oct. 1, 2014 thru Dec. 31, 2014. **A motion was made by Geri Alford, duly seconded by Rodney DeRouen to accept the financial report as presented. Motion carried unanimously.**

A motion was made by Geri Alford, duly seconded by Robert Marshall naming Malcolm Franks as the new board president for the South Toledo Bend Water District. Motion carried unanimously.

A motion was made by Geri Alford, duly seconded by Rodney DeRouen adopting a resolution to pay Malcom Franks, Board President of STBWD pursuant to Louisiana revised Statute 33:3817. Resolution read aloud by Geri Alford. Motion carried unanimously.

A motion was made by Robert Marshall, duly seconded by Rodney DeRouen removing Dianne Lampman signatory from all bank accounts and adding Megan Quinn. Motion carried unanimously

Plant Manager, Rick Leonard presented the water plant report:

- ALL MONTHLY STATE REPORTS & SAMPLES COMPLETED & SENT IN AS REQUIRED BY LDHH.
- For the month of February the plant processed 5262000 gals. of water @ an average of
- 187928 _GPD & shipped out 5195560 gals. of water @ an averaging of 185555 gals. per day
- Plant usage for production (chlorine, caustic, & polymer carrier waters) estimated @
- 500000 gallons. Plant usage for backwashing was 66440 gallons
- Still looking for someone to repair shaft, no one found locally in contact with original installer
- Leak on Caribbean dr. has been repaired, had to issue boil order for affected area
- Have received only one price quote for 40*60 building from Mitchell buildings for 27,250.00
- Hach maint. Contract has expired new contract is quoted at 6,423.00 after passing evaluation
- Gerva's raise
- Paul is in school for class 3 this week

A motion was made by Geri Alford, duly seconded by Rodney DeRouen approving the manager's report as presented. Motion carried unanimously.

There was no further business to address: **A motion was made by Geri Alford, duly seconded by Rodney DeRouen to adjourn. Motion carried unanimously.** Meeting adjourned at 11:00 a.m.

NEXT BOARD MEETING: TUESDAY, April 14, 2015 AT 9 AM
South Toledo Bend Water Plant – 3260 Little Flock Road, Many, LA 71449
Prepared by: Geri Alford, Secretary/Treasurer
Publish Sabine Index – April 8, 2015

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