

South Toledo Bend Waterworks District



3260 Little Flock Road • Many, LA. 71449

Malcolm Franks, President

• Robert "Bob" G. Marshall, Vice President

Geri Alford, Secretary/Treasurer

Commissioners: Rodney DeRouen • Malcolm Franks

Minutes of South Toledo Bend Water Board June 9, 2015

Board Members Present: Malcom Franks, Rodney DeRouen, Megan Quinn, Geri Alford, Robert Marshall

Others Present: Autumn Greer with Lafayette Winwater

Meeting was called to order at 9:00 AM by Malcolm Franks. The roll was called and there was a quorum to conduct business. An opening prayer was said by Malcolm Franks.

A motion to accept the agenda was made by Robert Marshall duly seconded by Megan Quinn. Motion carried unanimously.

OLD BUSINESS:

The Minutes of the May 12 meeting were brought to floor for approval. **A motion to accept the minutes as read was made by Megan Quinn, second by Rodney DeRouen motion carried.**

Geri Alford presented the Treasurer's report for the month ending May 31st, 2015. Checks #012893 thru 012933 were written. The total monthly expenses were \$48,660.78 which included checks written and bank drafts. After discussion, **a motion was made by Robert Marshall seconded by Megan Quinn to accept the Treasurer's report as presented, motion carried unanimously.**

Malcom Franks, Board President and the board discussed the Bid that was cleared by Facility Planning and Control for project #A8-14034-DA auto read meters. **A motion was made by Geri Alford, seconded by Megan Quinn to execute contract with Crocker Construction to proceed with the project. Motion Carried Unanimously.**

A discussion was made regarding truck No. 26 transmission. Rick Leonard presented two quotes for repairs to the transmission along with warranty information. **A motion was made by Robert Marshall, seconded by Megan Quinn to accept the quote from Smith's Transmission. Motion carried unanimously.**

NEW BUSINESS:

Malcolm Franks, Board President updated board on Long Range Water Planning, no action taken.

A motion was made by Geri Alford, duly seconded by Robert Marshall to authorize board president Malcom Franks to request Mr. Sloan attend the July 14th board meeting with an insurance proposal for 2015-2016. Motion carried unanimously.

A motion was made by Megan Quinn, duly seconded by Rodney DeRouen approving the policy for late fee and re-payment arrangements as presented by Plant Manager, Rick Leonard. Policy attached to minutes. Motion carried unanimously.

Board discussed re-financing USDA Loan and Compliance with parking area. **A motion was made by Geri Alford, seconded by Megan Quinn allowing Plant Manager, Rick Leonard to proceed with the handicapped parking to be in compliance with USDA guidelines. Motion carried unanimously.**

Manager Rick Leonard reported to the board:

- All monthly state reports and samples completed and sent in as required by LDHH.

- For the month of April the plant processed 6595000 gallons of water @ AVERAGE OF 212741 GPD and shipped out 6484482 gallons of water @ an averaging of 209176 gallons per day
- Plant usage for production (chlorine, caustic, & polymer carrier waters) estimated @ 500000 gallons. Plant usage for backwashing was 110518 gallons.
- Employee update
- ¾ ton needs body work, insurance has sent check for repair work.
- Water leak on Pisgah Loop-will be repairing leak on 6-10-15
- Chlorinators at park-site and main plant are repaired and in compliance.

A motion to accept the Manager/Operator report as presented was made by Robert Marshall, second by Rodney DeRouen, motion carried unanimously.

A motion was made to enter into executive session by Geri Alford, duly seconded by Rodney DeRouen. Motion carried unanimously.

A motion to reconvene from executive session was made by Geri Alford, duly seconded by Rodney DeRouen. No action taken while in Executive Session.

A motion was made by Geri Alford, seconded by Rodney DeRouen amending agenda to reflect Item 13.5 to approve a salary increase for plant manager. Motion carried unanimously.

A motion was made by Rodney DeRouen, seconded by Megan Quinn approving a salary increase of \$6000 per year effective July 1, 2015 for plant manager. Motion carried unanimously.

Announcements/Comments:

There was no other business and **a motion to adjourn was made by Rodney DeRouen, duly seconded by Robert Marshall, motion carried unanimously.**

NEXT BOARD MEETING: TUESDAY, July 14, 2015 AT 9 AM

South Toledo Bend Water Plant – 3260 Little Flock Road, Many, LA 71449

Prepared by: Geri Alford, Secretary/Treasurer

Publish Sabine Index – June 17, 2015

“South Toledo Bend is an Equal Opportunity Provider & Employer”

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (PDF), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.