

South Toledo Bend Waterworks District



3260 Little Flock Road • Many, LA. 71449

Dianne Lampman, President

• Robert "Bob" G. Marshall, Vice President

Geri Alford, Secretary/Treasurer

Commissioners: Rodney DeRouen • Malcolm Franks

Minutes of South Toledo Bend Water Board March 8, 2016

Board Members Present: Malcolm Franks, Geri Alford, Megan Quinn, Robert Marshall, Rodney DeRouen

Absent: None

Others Present: Richard Leonard-Plant Manager, Mr. Gary Steinke, CPA

Meeting was called to order at 9:00 AM by Mr. Malcolm Franks. The roll was called and there was a quorum to conduct business. There was no one present who wished to address the Board.

There were no changes to the Agenda a *motion to accept the agenda was made by Megan Quinn, second by Robert Marshall and approved.*

OLD BUSINESS:

Mr. Malcolm Franks gave an update to the Board.

- Road Bore on Lakeside Loop/ Arnold Project is complete. Work complete. STBWD Portion \$6043 and Sabine Parish Police Jury Portion \$30,000.
- Update on Meter Replacement Project #A8-14034-DA: Two meters were replaced, as of last week all meters are installed and working correctly. Paper work has been processed for retainage to Crocker Construction. Project went reasonably well. We now have the ability to segregate six areas for usage to compare gallons used to gallons sold. Project Complete.
- Extension Project: will be pushed back for time to find out how/and if we can use monies left from meter project. We still are waiting to know if funds are available; if state will allow it to be used on an extension project with scope change.

NEW BUSINESS: The Minutes of the February 9, 2016 meeting were brought to floor for approval. *A motion to approve the minutes of the February 9th meeting with correction made to president update on water meter project was made by Mr. Robert Marshall, second by Rodney DeRouen, motion carried.*

Treasurer's report was presented by Geri Alford, Treasurer. Checks written for the month of February were #013163 THRU #013186. *A motion to approve the Treasurer's report for February 2016 was made by Robert Marshall, second by Megan Quinn, motion carried.*

Review of the Quarterly report was presented by Gary Steinke. *A motion to approve the 1st quarter report as presented was made by Geri Alford, second by Rodney DeRouen, motion carried.*

The board reviewed the annual audit documents. *A motion was made by Mr. Rodney DeRouen, second by Megan Quinn to approve the audit and allow Malcolm Franks to sign on behalf of the board, motion carried.*

Rick Leonard presented the Manager report for February 2016 to the Board:

- All monthly State reports and samples sent to LADHH.
- Plant processed 6,178,000 gals of water @ an average of 199,290 gallons per day and shipped out 6,076,389 gals. of water @ an averaging of 196,012 gals. per day
- Plant usage for production (chlorine, caustic, & polymer carrier waters) estimated a 50,000 gallons.
- Plant usage for backwashing was 101,611 gallons
- Intake and Main Pump
- Ammonia & Zinc-trial basis to test if we can get away from using

A motion to approve the Hach yearly contract in the amount of \$6475 was made by Megan Quinn, second by Geri Alford, motion carried.

A motion to accept the Manager/Operator report as presented was made by Geri Alford, second by Rodney DeRouen, motion carried.

A motion was made by Geri Alford to enter Executive Session to discuss personnel issues, second by Megan Quinn, motion carried.

BOARD ENTERED EXECUTIVE SESSION and after being in Executive Session for 20 min., *a motion was made by Geri Alford to return from Executive Session, Rodney DeRouen seconded and approved by all.*

NO MOTIONS OR ACTIONS WERE TAKEN IN EXECUTIVE SESSION

There was no other business and *a motion to adjourn was made by Rodney Robert Marshall, second by Rodney DeRouen, motion carried.*

NEXT BOARD MEETING: TUESDAY, April 12 2015 AT 9 AM

South Toledo Bend Water Plant – 3260 Little Flock Road, Many, LA 71449

Prepared by: Geri Alford, Secretary/Treasurer

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