

# South Toledo Bend Waterworks District



**3260 Little Flock Road • Many, LA. 71449**

**Malcolm Franks, President**

**• Robert “Bob” G. Marshall, Vice President**

**Geri Alford, Secretary/Treasurer**

**Commissioners: Rodney DeRouen • Megan Quinn**

## **Minutes of South Toledo Bend Water Board March 13, 2017**

Board Members Present: Malcolm Franks, Robert Marshall, Geri Alford, Megan Quinn, Rodney DeRouen

Others Present: Richard Leonard (Plant manager), Gary Steinke (Steinke & Associates)

Meeting was called to order at 5:00 PM by Malcolm Franks. The roll was called and there was a quorum to conduct business.

**A motion was made by Geri Alford to adopt the Agenda, second by Rodney DeRouen, all agreed, motion carried.**

### **NEW BUSINESS:**

The Minutes of the February 13, 2017 meeting were brought to the floor for approval. **A motion to approve the minutes of the February 13th meeting was made by Megan Quinn, second by Rodney DeRouen, approved by all, motion carried.**

Treasurer's report was presented. Checks written for the month of February were #013457 THRU #013484. **A motion to approve the Treasurer's report for February 2017 was made by Robert Marshall, second by Rodney DeRouen, agreed by all, motion carried.**

**A motion was made by Megan Quinn to pay the bills as presented, duly seconded by Robert Marshall, all agreed, motion carried.**

A motion was made to change the way payments are made to AT&T and Hughes Net. **A motion was made by Robert Marshall to have the payments made by auto withdrawal from the bank, second by Rodney DeRouen, agreed by all, motion passed unanimously.**

FEMA: The finance review was completed on March 1<sup>st</sup> and the paperwork was sent over so that a check could be mailed to us.

The quarterly financial statement was presented by Gary Steinke. **A motion was made by Geri Alford to approve the quarterly financial report, second by Robert Marshall, approved by all, passed unanimously.**

There was a discussion on the current water rates. Mr. Franks asked Mr. Steinke if he would help us come up with a number for a possible rate increase and informed him that we are currently working with the LRWA on this matter.

All Board members have completed their Ethics training.

There was a brief discussion as to when the new truck would arrive and the repairs to truck #25. The board agreed to table this discussion until the April board meeting.

Rick Leonard presented the Manager report for February 2017 to the Board:

- All monthly State reports and samples sent to LADHH.
- Plant processed 5,605,000 gals of water @ an average of 175,516 gallons per day and shipped out 5,365,363 gals. of water @ an averaging of 173,076 gals. per day
- Plant usage for production (chlorine, caustic, & polymer carrier waters) estimated @ 50,000 gallons.
- Plant usage for backwashing was 75,637 gallons
- HACH contract
- Sanitary Survey
- Integralert
- Hydro tank (main plant)

**A motion to renew the HACH contract was made by Geri Alford, second by Robert Marshall, all agreed, motion passed unanimously.**

Sanitary Survey: This is scheduled to be done around the 21<sup>st</sup> of the month.

The board was informed that half of the Integralert is not working due to AT&T making changes to their system. Mr. Franks and Mr. Marshall will work on resolving this issue.

**A motion to accept the Manager/Operator report as presented was made by Robert Marshall, second by Geri Alford., all agreed, motion carried.**

### **OLD BUSINESS:**

Dess Road project: waiting for engineers to complete the designs.

CWEF Update.

Ground Storage Tanks: We want to get this done before the weather gets too hot.

There was no other business and **a motion to adjourn was made by Robert Marshall, second by Geri Alford, agreed by all, motion carried.**

**NEXT BOARD MEETING: MONDAY, April 10, 2017 AT 5 PM**

South Toledo Bend Water Plant – 3260 Little Flock Road, Many, LA 71449

Prepared by: Betty Maupin – Secretary

Publish Sabine Index – April 19, 2017

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