

# South Toledo Bend Waterworks District



**3260 Little Flock Road • Many, LA. 71449**

**Malcolm Franks, President**

**• Robert “Bob” G. Marshall, Vice President**

**Geri Alford, Secretary/Treasurer**

**Commissioners: Rodney DeRouen • Megan Quinn**

## **Minutes of South Toledo Bend Water Board August 14, 2017**

Board Members Present: Malcolm Franks, Geri Alford, Megan Quinn, Rodney DeRouen

Absent: Robert Marshall

Others Present: Richard Leonard (Plant manager), Shane Sloan (Stiel Insurance), Gary Steinke (Steinke & Associates)

Meeting was called to order at 5:00 PM by Malcolm Franks. A prayer was said. The roll was called and there was a quorum to conduct business.

The Agenda was adopted with **a motion made by Geri Alford, second by Rodney DeRouen, all agreed, motion passed.**

### **NEW BUSINESS:**

The Minutes of the July 10, 2017 meeting were brought to the floor for approval. **A motion to approve the minutes of the July 10th meeting was made by Megan Quinn, second by Rodney DeRouen, motion passed unanimously.**

The treasurer’s report was presented by Geri Alford. Checks written for the month of July were #013588 thru #013625. **A motion to approve the Treasurer’s report for July 2017 was made by Megan Quinn, second by Rodney DeRouen, motion passed unanimously.**

**A motion was made by Megan Quinn to pay the bills as presented, second by Rodney DeRouen, all agreed, motion passed.**

Shane Sloan with Stiel Insurance presented the worker’s comp insurance proposal through LUBA. **A motion was made by Geri Alford to accept the proposal on LUBA for the worker’s comp insurance, as presented, second by Rodney DeRouen, agreed by all, motion passed.** Mr. Sloan also presented the property insurance proposal. **A motion was made by Geri Alford to accept the property insurance proposal, as presented, second by Megan Quinn, agreed by all, motion passed.**

**A motion was made by Geri Alford to approve the LUBA and Glatfelter insurance proposals, as presented, second by Megan Quinn, approved by all, motion passed unanimously.**

The 3<sup>rd</sup> quarter financial report was presented by Gary Steinke. **A motion was made by Geri Alford to accept the 3<sup>rd</sup> quarter financial report, as presented, second by Rodney DeRouen, all agreed, motion passed unanimously.**

The annual budget summary was presented by Gary Steinke. **A motion was made by Geri Alford, second by Rodney DeRouen, giving Gary Steinke authorization to put a notice in the Index that the budget summary is available for public viewing, all agreed, motion passed unanimously.**

**A motion was made by Geri Alford authorizing Malcolm Franks to sign an engagement letter for Gary Steinke to go forward with next year’s budget proposal, second by Rodney DeRouen, all agreed, motion passed.**

The annual camp billing was discussed. **A motion was made that the annual camp billing reflect what all residential customers pay and give them the choice of drafting on a monthly or annual basis and that the \$1.00 DHH fee must be added to the bill, as this is not part of the water department. The motion was made by Geri Alford, second by Megan Quinn, all agreed, motion passed unanimously.**

**A motion was made by Geri Alford to utilize the services of Johnson, Thomas & Cunningham and to give Malcolm Franks permission to sign the engagement letter to use for our audit, second by Rodney DeRouen, all agreed, motion passed.**

The intake structure repairs have been made.

Rick picked up the new Dodge truck.

Staffing

Rick Leonard presented the Manager report for July 2017 to the Board:

- All monthly State reports and samples sent to LADHH.
- Plant processed 8,497,000 gals of water @ an average of 274,096 gallons per day and shipped out 8,386,223 gals. of water @ an averaging of 270,523 gals. per day

- Plant usage for production (chlorine, caustic, & polymer carrier waters) estimated @ 50,000 gallons.
- Plant usage for backwashing was 110,777 gallons
- Esto Booster Station

**A motion to accept the Manager/Operator report as presented was made by Rodney DeRouen, second by Geri Alford, all agreed, motion passed.**

**OLD BUSINESS:**

Dess Road project: Hope to start work tomorrow

CWEF: Nothing yet

There was no other business and **a motion to adjourn was made by Rodney DeRouen, second by Geri Alford, agreed by all, motion passed.**

**NEXT BOARD MEETING: MONDAY, September 11, 2017 AT 5 PM**

South Toledo Bend Water Plant – 3260 Little Flock Road, Many, LA 71449

Prepared by: Betty Maupin – Secretary

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