

# South Toledo Bend Waterworks District



3260 Little Flock Road • Many, LA. 71449  
Malcolm Franks, President



Geri Alford, Secretary/Treasurer

Commissioners: Rodney DeRouen • Megan Quinn

## Minutes of South Toledo Bend Water Board October 16, 2017

Board Members Present: Malcolm Franks, Megan Quinn, Rodney DeRouen

Absent: Geri Alford

Others Present: Richard Leonard (Plant manager)

Meeting was called to order at 5:00 PM by Malcolm Franks. A prayer was said. The roll was called and there was a quorum to conduct business.

The Agenda was amended with a *motion made by Megan Quinn to add Executive Session to the agenda, second by Rodney DeRouen, motion passed unanimously.*

The new Agenda was adopted with a *motion made by Megan Quinn, second by Rodney DeRouen, motion passed.*

There was no one present from the public who wished to address the Board.

### NEW BUSINESS:

The Minutes of the September 11, 2017 meeting were brought to the floor for approval. *A motion to approve the minutes of the September 11th meeting was made by Megan Quinn, second by Rodney DeRouen, motion passed unanimously.*

The treasurer's report was presented by Malcolm Franks. Checks written for the month of September were #013644 thru #013665. *A motion to approve the Treasurer's report for September 2017 was made by Rodney DeRouen, second by Megan Quinn, motion passed.*

*A motion to pay the bills as presented was made by Megan Quinn, second by Rodney DeRouen, all agreed, motion passed.*

Malcolm Franks asked for a motion to appoint Michael Walker to the Board to serve the remainder of Robert Marshall's term, should he accept, contingent on the Policy Jury accepting. *A motion was made by Megan Quinn, second by Rodney DeRouen, to appoint Michael Walker to the Board to serve the remainder of Robert Marshall's term, agreed by all, motion passed unanimously.*

The voting was as follows: Yeas 3 Nays 0 Absent 1 Abstained 0

The quarterly tax form was signed and mailed to the IRS on 10-11-17.

Hydro-pneumatic tank: Malcolm Franks informed the board that the rupture of the tank is covered by insurance and that we have replacement cost coverage with a \$1000.00 deductible. The USDA was notified that we would be getting the insurance money. Malcolm and Rick have been working with Mark McCarty on the plans. We have received approval from DHH on this project.

Letters were sent out to all the annual camp billers.

Malcolm Franks asked the board members to authorize Rick Leonard to advertise for bids for salvage of truck #25. *A motion was made by Rodney DeRouen, second by Megan Quinn, authorizing Rick Leonard to advertise for the disposal of truck #25, all agreed, motion passed.*

Rick informed the board that a part-time plant operator had been hired.

Rick Leonard presented the Manager report for September 2017 to the Board:

- All monthly State reports and samples sent to LADHH.
- Plant processed 7,839,000 gals of water @ an average of 252,870 gallons per day and shipped out 7,721,488 gals. of water @ an averaging of 249,080 gals. per day
- Plant usage for production (chlorine, caustic, & polymer carrier waters) estimated @ 50,000 gallons.
- Plant usage for backwashing was 117,512 gallons
- Troy School
- Line Locator

Rick informed the board that the plant needed a new line locator. *A motion was made by Megan Quinn, second by Rodney DeRouen, to authorize Rick Leonard to purchase a new line locator, all agreed, motion passed.*

**A motion to accept the Manager/Operator report as presented was made by Megan Quinn, second by Rodney DeRouen, all agreed, motion passed.**

BOARD ENTERED EXECUTIVE SESSION and after being in session for 30 minutes **a motion was made by Megan Quinn to return from Executive Session, second by Rodney DeRouen, agreed by all, motion passed.**  
NO MOTIONS OR ACTIONS WERE TAKEN WHILE IN EXECUTIVE SESSION.

Due to the rupture of the hydro-pneumatic tank, and the quality of the water received by a limited number of customers in the Big Bass area, **a motion was made by Megan Quinn to provide billing assistance to customers impacted by the quality of the water, second by Rodney DeRouen, agreed by all, motion passed.**

**OLD BUSINESS:**

Dess Road project: This is done. Remove from agenda.

CWEF: Letter received from the police jury on the funds received.

There was no other business and **a motion to adjourn was made by Rodney DeRouen, second by Megan Quinn, agreed by all, motion passed.**

**NEXT BOARD MEETING: MONDAY, November 13, 2017 AT 5 PM**

South Toledo Bend Water Plant – 3260 Little Flock Road, Many, LA 71449

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