

South Toledo Bend Water District



3260 Little Flock Road • Many, LA. 71449



Malcolm Franks, President • Michael Walker, Vice President
Geri Alford, Secretary/Treasurer
Commissioners: Rodney DeRouen • Megan Quinn

Minutes of South Toledo Bend Water Board December 11, 2017

Board Members Present: Malcolm Franks, Michael Walker, Geri Alford, Rodney DeRouen
Absent: Megan Quinn
Others Present: Richard Leonard (Plant manager)

Meeting was called to order at 5:00 PM by Malcolm Franks. A prayer was said. The roll was called and there was a quorum to conduct business.

The Agenda was amended with a *motion made by Michael Walker to add Executive Session to discuss Item #13, second by Rodney DeRouen, agreed by all, motion passed unanimously.*

The new Agenda was adopted with a *motion made by Rodney DeRouen, second by Michael Walker, all agreed, motion passed.*

There was no one present from the public who wished to address the Board.

The Board officially welcomed Michael Walker as a new member of the Board.

NEW BUSINESS:

The Minutes of the November 13, 2017 meeting were brought to the floor for approval. *A motion to approve the minutes of the November 13th meeting was made by Michael Walker, second by Rodney DeRouen, motion passed unanimously.*

The treasurer's report was presented by Geri Alford. Checks written for the month of November were #013699 thru #013719. *A motion to approve the Treasurer's report for November 2017 was made by Rodney DeRouen, second by Michael Walker, motion passed unanimously.*

A motion to pay the bills as presented was made by Michael Walker, second by Geri Alford, all agreed, motion passed.

Malcolm Franks informed the Board that he had received a letter of resignation from Megan Quinn, whose term expires in January 2018, as she has moved out of the district. Her final meeting with the Board will be in January 2018.

The Board vice-president position was offered to Michael Walker, and he accepted. *A motion was made to nominate Michael Walker to the position of vice-president of the Board by Rodney DeRouen, second by Geri Alford, agreed by all, motion passed unanimously.*

The Board discussed the current amount of the surety deposit and the possible increase to the deposit due to the new water rates. Malcolm Franks recommended an increase to the surety deposit from \$100 to \$150. Geri Alford added that if a customer with a deposit on hold was disconnected for non-payment, they would have to increase their deposit amount up to the \$150 before they would be reconnected.

A motion to adopt the new surety deposit amount and rule, to become effective January 1, 2018, was made by Geri Alford, second by Rodney DeRouen, agreed by all, motion passed unanimously.

The voting was as follows: Ayes 4 Nays 0 Absent 1 Abstained 0

Malcolm Franks asked the board members to revisit the agreement on the Water & Wastewater contract that was made at the November 2017 meeting. After the board discussed this, Malcolm asked for a motion to amend the agreement from last month. *A motion was made to amend the agreement from \$7 to \$6 per thousand gallons by Geri Alford, second by Rodney DeRouen, agreed by all, motion passed unanimously.*

The hydro-pneumatic tank was discussed. *A motion was made by Geri Alford, second by Rodney DeRouen, giving Malcolm Franks authorization to execute the contract with Dennis Downs Electric, agreed by all, motion passed unanimously.*

Insurance claim (lost revenue): Rick informed the board that a check had been received, but that due to an error on the check, it would be voided and returned to the insurance company. A new check will be re-issued to the water plant.

Malcolm informed the board that a bid had been received on the salvage truck. The board declined the bid. *A motion authorizing Rick to sell the salvage truck for scrap was made by Geri Alford, second by Rodney DeRouen, agreed by all, motion passed.*

Rick informed the board that the plant was good on staff and the ad in the paper would stop this week.

Rick Leonard presented the Manager report for November 2017 to the Board:

- All monthly State reports and samples sent to LADHH.
- Plant processed 6,463,000 gals of water @ an average of 208,483 gallons per day and shipped out 6,404,906 gals. of water @ an averaging of 206,609 gals. per day
- Plant usage for production (chlorine, caustic, & polymer carrier waters) estimated @ 50,000 gallons.
- Plant usage for backwashing was 58,064 gallons
- Power on Dess Road
- Mail out for tthm & haa5...this will be mailed out on 12-13-17
- Applied for reimbursement of 25% paid out for flooding
- Intake
- Beaver Hill...need to replace the chlorinator
- New billing error...billing included the first 1,000 gals in with the base rate. This will be fixed next cycle.

Geri Alford asked if the new line locator had come in and Rick told her it had.

A motion was made by Geri Alford to authorize Rick to have the repairs made at Beaver Hill, second by Rodney DeRouen, all agreed, motion passed.

A motion to accept the Manager/Operator report as presented was made by Geri Alford, second by Rodney DeRouen, all agreed, motion passed.

BOARD ENTERED EXECUTIVE SESSION and after being in session for 20 minutes a motion was made by Geri Alford to return from Executive Session, second by Michael Walker, agreed by all, motion passed.

NO MOTIONS OR ACTIONS WERE TAKEN WHILE IN EXECUTIVE SESSION.

A motion was made by Geri Alford to provide a 2.5% COLA raise for employees effective 1-1-18, second by Michael Walker, agreed by all, motion passed.

Everyone was reminded that the Christmas party will be at Geri's on the 14th at 6:00 pm.

There was no other business and a motion to adjourn was made by Geri Alford, second by Michael Walker, agreed by all, motion passed.

NEXT BOARD MEETING: MONDAY, January 8, 2018 AT 5 PM

South Toledo Bend Water Plant – 3260 Little Flock Road, Many, LA 71449

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Published Sabine Index – January 17, 2018

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