

South Toledo Bend Water District



3260 Little Flock Road • Many, LA. 71449



Malcolm Franks, President • Michael Walker, Vice President
Geri Alford, Secretary/Treasurer
Commissioners: Rodney DeRouen • Megan Quinn

Minutes of South Toledo Bend Water Board March 12, 2018

Board Members Present: Malcolm Franks, Michael Walker, Geri Alford, Rodney DeRouen, Tim Collins

Others Present: Richard Leonard (Plant manager), Stephen Steinke (Steinke & Associates)

Meeting was called to order at 5:00 PM by Malcolm Franks. A prayer was said. The roll was called and there was a quorum to conduct business.

A motion was made by Mike Walker to amend the Agenda to add Stephen Steinke to present the quarterly financials, second by Rodney DeRouen, agreed by all, motion passed.

The Agenda was adopted with a motion made by Geri Alford, second by, Rodney DeRouen, agreed by all, motion passed unanimously.

There was no one present from the public who wished to address the Board.

NEW BUSINESS:

Mr. Steinke presented the quarterly financial reports. The signed engagement letter was handed to him. There was a discussion on presenting the quarterly reports on a semi-annual basis instead of each quarter. A motion was made by Geri Alford to adjust the reporting of the quarterly financials from Mr. Steinke's office to a semi-annual basis, to be presented in June and November, second by Rodney DeRouen, agreed by all, motion passed unanimously.

A motion was made by Geri Alford to approve the quarterly report, as presented by Mr. Steinke, second by Rodney DeRouen, agreed by all, motion passed. Mike Walker recommended a letter be sent to Mr. Steinke's office confirming that the Board approved the presentation of the financials on a semi-annual basis instead of quarterly. All board members agreed.

The Minutes of the February 12, 2018 meeting were brought to the floor for approval. A motion to approve the minutes of the February 12th meeting was made by Mike Walker, second by Rodney DeRouen, motion passed unanimously.

The treasurer's report was presented by Geri Alford. Checks written for the month of February were #013774 thru #013804. A motion to approve the Treasurer's report for February 2018 was made by Rodney DeRouen, second by Tim Collins, motion passed unanimously.

A motion to pay the bills as presented was made by Mike Walker, second by Tim Collins, all agreed, motion passed.

Ethics certificates were discussed. All those who have not updated their training need to get this done.

Policies & Procedures: This needs to be completed for the auditor. This will be updated more at the April board meeting.

Prospect Rd/Fire Sheets Rd water service: Malcolm would like to try to procure some funding to help get this project done. The Board discussed Malcolm getting with the engineers so that he can move through the proper channels to get this to the State. A motion authorizing STBWD to proceed with getting capital outlay funds for the Prospect/Fire Sheets Rd project was made by Geri Alford, second by Rodney DeRouen, all agreed, motion passed unanimously.

Hydro Tank: Rick informed the board that the tank has been taken care of and the VFD is up. There is a meeting next week to iron out the rest of the work.

Insurance claim (lost revenue): Still working on this.

The salvage vehicle was sold for scrap.

Beaver Hill (VFD): The quote was received and presented to the Board. The CWF funds will be used on this. Malcolm suggested we put in the VFD drive as this will save us on utility costs and do the controller costs later. We will continue to use the control system that is being utilized. A motion was made by Geri Alford that we proceed with the VFD drive for the price of \$29,500.00, second by Mike Walker, agreed by all, motion passed.

Rick Leonard presented the Manager report for February 2018 to the Board:

- All monthly State reports and samples sent to LADHH.
- Plant processed 5,614,000 gals of water @ an average of 181,096 gallons per day and shipped out 5,551,914 gals. of water @ an averaging of 179,094 gals. per day
- Plant usage for production (chlorine, caustic, & polymer carrier waters) estimated @ 50,000 gallons.
- Plant usage for backwashing was 62,086 gallons
- Raw water pump #2 out of service, parts ordered
- Esto pump leaking, 2-seals are leaking
- Decant tank: To replace tank is about \$250,000. If we use one of the smaller solids tanks and do some simple valving, we can use that and change the pump at a cost of about \$8,000-\$12,000.
- Vaco Rd cost estimate

A motion authorizing Rick to move forward to fix the problem with the decant tank was made by Geri Alford, second by Rodney DeRouen, agreed by all, motion passed.

A motion to accept the Manager/Operator report as presented was made by Geri Alford, second by Rodney DeRouen, all agreed, motion passed.

There was no other business and a motion to adjourn was made by Mike Walker, second by Rodney DeRouen, agreed by all, motion passed.

NEXT BOARD MEETING: MONDAY, April 9, 2018 AT 5 PM

South Toledo Bend Water Plant – 3260 Little Flock Road, Many, LA 71449

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