

South Toledo Bend Water District



3260 Little Flock Road • Many, LA. 71449



Malcolm Franks, President • Michael Walker, Vice President
Geri Alford, Secretary/Treasurer
Commissioners: Rodney DeRouen • Tim Collins

Minutes of South Toledo Bend Water Board April 9, 2018

Board Members Present: Malcolm Franks, Michael Walker, Geri Alford, Rodney DeRouen

Absent: Tim Collins

Others Present: Richard Leonard (Plant manager), Jennifer Hawkins & Tal Creech (Johnson, Thomas & Cunningham)

Meeting was called to order at 5:00 PM by Malcolm Franks. A prayer was said. The roll was called and there was a quorum to conduct business.

Malcolm Franks asked for the Agenda to be amended to add Jennifer Hawkins and Tal Creech and to move the audit presentation to the first item of business.

A motion was made by Mike Walker to amend the Agenda, to move the audit presentation to the first item of business, second by Geri Alford, agreed by all, motion passed.

The motion to adopt the amended Agenda was made by Mike Walker, second by Rodney DeRouen, agreed by all, motion passed.

There was no one present from the public who wished to address the Board.

NEW BUSINESS:

Jennifer Hawkins and Tal Creech (Johnson, Thomas & Cunningham) presented the 2017 annual audit report. A motion was made by Geri Alford to accept the annual audit report as presented, second by Rodney DeRouen, agreed by all, motion passed.

The Policies & Procedures manual was discussed. This is being updated and will be discussed more at the next board meeting.

The minutes of the March 12, 2018 meeting were brought to the floor for approval. A motion to approve the minutes of March 12, 2018 meeting was made by Geri Alford, second by Mike Walker, agreed by all, motion passed.

The treasurer's report was presented by Geri Alford. Checks written for the month of March were #013798 thru #013825. A motion to approve the treasurer's report for March 2018 was made by Rodney DeRouen, second by Mike Walker, agreed by all, motion passed.

A motion to pay the bills as presented was made by Mike Walker, second by Rodney DeRouen, agreed by all, motion passed.

Everyone has completed their Ethics training.

Prospect Rd/Fire Sheets Rd update: Table this until September.

Hydro-pneumatic tank update: There are a few items left to do to finish the job. Mark McCarty came out last week and developed a punch list for this. A letter was received from Meyers & Associates to sign the Certification of Substantial Completion & Owner of Acceptance of Work. A motion was made by Geri Alford to authorize Malcolm Franks to sign the Certification of Substantial Completion & Owner of Acceptance paperwork, second by Rodney DeRouen, agreed by all, motion passed.

The Board briefly discussed the insurance claim for lost revenue.

Rick Leonard informed the Board that Dennis Downs has the VFD drive set up at Beaver Hill. This may be completed by the end of May. Malcolm Franks reminded the Board that all invoices must be detailed and itemized, in order to be paid.

Rick Leonard presented the Manager report for March 2018 to the Board:

- All monthly State reports & samples completed & sent in as required by LDHH.
- Plant processed 6,514,000 gals of water @ an average of 210,129 gallons per day and shipped out 6,470,491 gals. of water @ an averaging of 208,725 gals. per day
- Plant usage for production (chlorine, caustic, & polymer carrier waters) estimated @ 50,000 gallons.
- Plant usage for backwashing was 43,509 gallons

- Troy will be in school April 23 thru April 27
- Pump for decant tank bypass has been ordered

Rick informed the Board that there was a large water loss on Good Friday due to a broken line. It has been repaired.

A motion to accept the Manager/Operator report as presented was made by Geri Alford, second by Rodney DeRouen, all agreed, motion passed.

Malcolm Franks informed the Board members that he would be sitting down with Mr. Steinke to start working on the budget, in August. He asked the Board members to think about what may be needed for the Plant.

There was no other business and **a motion to adjourn was made by Geri Alford, second by Rodney DeRouen, agreed by all, motion passed.**

NEXT BOARD MEETING: MONDAY, May 14, 2018 AT 5 PM

South Toledo Bend Water Plant – 3260 Little Flock Road, Many, LA 71449

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