

South Toledo Bend Water District



3260 Little Flock Road • Many, LA. 71449



Malcolm Franks, President • Michael Walker, Vice President
Geri Alford, Secretary/Treasurer
Commissioners: Rodney DeRouen • Tim Collins

Minutes of South Toledo Bend Water Board July 9, 2018

Board Members Present: Malcolm Franks, Michael Walker, Rodney DeRouen
Absent: Geri Alford, Tim Collins
Others Present: Richard Leonard (Plant manager)

Meeting was called to order at 5:00 PM by Malcolm Franks. A prayer was said. The roll was called and there was a quorum to conduct business.

The Agenda was adopted with a *motion made by Mike Walker, second by Rodney DeRouen, agreed by all, motion passed.*

Public Comment: Mr. Joe Dewil, Jr. is present and wanted to discuss the water meter readings. He doesn't believe the meters are reading accurately. He stated that he and other family members have sometimes had really, high water bills even when no one is there. Malcolm explained how the meters work. Mr. Dewil also said the church needs a new meter box. He was advised to have someone from the church call the plant and request a new box and that the fee could be charged to the account. Mr. Dewil also stated that he was having problems with billing crediting his payment to his dad's account instead of his. He stated that this has happened several times. It was recommended that he send his payment to the Little Flock address, and that we would make sure that it was applied to the correct account. He said he would do that from now on. Mr. Dewil stated that he would like to stay for the rest of the board meeting. He was welcomed by all the board members.

NEW BUSINESS:

The Minutes of the June 11, 2018 meeting were brought to the floor for approval. *A motion to approve the minutes of the June 11th meeting was made by Rodney DeRouen, second by Mike Walker, motion passed unanimously.*

The treasurer's report was tabled until the August 13th board meeting. *A motion was made by Mike Walker to postpone the treasurer's report until Geri Alford returns, second by Rodney DeRouen, all agreed, motion passed.*

A motion was made by Mike Walker to delay the payment of the bills until Geri Alford returns, second by Rodney DeRouen, all agreed, motion passed.

The grant check for \$22,325.00 was received from the police jury. This is the CWF funds that were earmarked for the VFD's. The check will be deposited in the Asset Replacement Fund. Malcolm informed the board members that Dennis Downs Electrical has been paid.

A motion was made by Mike Walker to authorize Geri Alford to order checks for the Asset Replacement Fund account, so she doesn't have to get counter checks anymore, second by Rodney DeRouen, all agreed, motion passed.

Policies & Procedures: The Board reviewed the Travel & Expense Reimbursement Policy & Travel Expense Reimbursement Form. *A motion to adopt the policy and form, as presented, was made by Mike Walker, second by Rodney DeRouen, all agreed, motion passed.*

The voting was as follows: AYES 3 NAYS 0 ABSENT 2 ABSTAINED 0

Pumps & Motors: We do not have a spare pump & motor. Rick presented the bids he received on this. The pump and motor for the main plant got a bid of \$16,943.00 with a 14-16 week delivery time. For the other booster stations, the bid was \$10,185.50. Malcolm informed the board members that this is part of the budget that he has been working on.

Malcolm gave the board members an update on the lost revenue insurance claim. He stated he and Rick do not agree with the calculations the insurance company came up with. Rick will meet with Mr. Steinke to go over the insurance company's figures. Mr. Steinke will try to calculate the actual numbers. We may just have to go with this. We have no choice.

Malcolm informed the board members that the annual insurance is up for renewal in September. Since the hydro tank had blown out and was removed and replaced with the VFD system, an adjustment will be made to this portion of the insurance renewal. There is a large difference in price between the hydro tank and the VFD system, so the insurance will need to be adjusted. An adjustment will also be made on some of the older trucks.

The Park Site booster station tank cleaning is scheduled for this week. Rick will follow up with the work crew to see what day they will arrive. An update will be given at the August board meeting.

Rick Leonard presented the Manager report for June 2018 to the Board:

- All monthly State reports and samples sent to LADHH.
- Plant processed 5,696,000 gals of water @ an average of 183,741 gallons per day and shipped out 5,605,000 gals. of water @ an averaging of 180,809 gals. per day
- Plant usage for production (chlorine, caustic, & polymer carrier waters) estimated @ 50,000 gallons.
- Plant usage for backwashing was 90,903 gallons.
- Tank cleaning

A motion to accept the Manager/Operator report as presented was made by Rodney DeRouen, second by Mike Walker, all agreed, motion passed.

There was no other business and a motion to adjourn was made by Mike Walker, second by Rodney DeRouen, agreed by all, motion passed.

NEXT BOARD MEETING: MONDAY, August 13, 2018 AT 5 PM

South Toledo Bend Water Plant – 3260 Little Flock Road, Many, LA 71449

Prepared by: Betty Maupin – Administrative Assistant

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