

South Toledo Bend Water District



3260 Little Flock Road • Many, LA. 71449



Malcolm Franks, President • Michael Walker, Vice President
Geri Alford, Secretary/Treasurer
Commissioners: Rodney DeRouen • Tim Collins

Minutes of South Toledo Bend Water Board February 11, 2019

Board Members Present: Malcolm Franks, Michael Walker, Geri Alford, Rodney DeRouen, Tim Collins
Others Present: Richard Leonard (Plant manager)

Meeting was called to order at 5:00 PM by Malcolm Franks. A prayer was said. The roll was called and there was a quorum to conduct business.

A motion was made by Geri Alford to amend the agenda and add item 9a, Engagement letter to Thomas, Cunningham & Broadway for the 10-1-17 thru 9-30-18 audit, 2nd by Rodney DeRouen, all agreed, motion passed.

A motion was made by Geri Alford to adopt the agenda as amended, 2nd by Rodney DeRouen, motion passed.

No public present.

NEW BUSINESS:

The Minutes of the January meeting were brought to the floor for approval. A motion to approve the minutes of the January 14th meeting was made by Mike Walker, 2nd by Rodney DeRouen, motion passed unanimously.

The treasurer's report was presented by Geri Alford. Checks written for January were #014051 thru #014071. Total expenses were \$70,877.32. A motion to accept the treasurer's report as presented was made by Mike Walker, 2nd by Rodney DeRouen, motion passed unanimously.

A motion to authorize payment of the bills presented was made by Mike Walker, 2nd by Tim Collins, all agreed, motion passed.

The Board entered EXECUTIVE SESSION on a motion made by Geri Alford, 2nd by Tim Collins. The Board returned from SESSION on a motion made by Geri Alford, 2nd by Tim Collins. NO ACTIONS WERE TAKEN WHILE IN SESSION.

Discussion on customers who have 2 or more meters. Their payments aren't being applied to both accounts. A letter will be sent to these customers asking that they send their payments to this office and we will be happy to process their payments and make sure they get applied to the correct accounts.

Rick informed the Board members on Steve's surgery. A motion was made by Geri Alford that we amend the vacation policy, this one time, and allow Steve's vacation time to be effective 1-1-19, so he can use it now, 2nd by Mike Walker, all agreed, motion passed unanimously.

A motion was made by Geri Alford, 2nd by Rodney DeRouen, to the purchase of a new pickup truck, off of the State contract, all agreed, motion passed unanimously. Rick was authorized to proceed with procuring the truck.

The Board discussed the information received from Meyers & Associates about the Esto Booster station. We will ask Mr. Steinke if he can be present for the next meeting.

OCD-DRU Match Program: Rick informed the Board that he would be meeting with Ms. Janssen on 2-20-19.

A motion was made by Geri Alford, 2nd by Rodney DeRouen, that we sign an engagement letter to enter into a contract with Thomas, Cunningham & Broadway for the audit of 2018, all agreed, motion passed.

Rick Leonard presented the Manager report for January 2019 to the Board:

- All monthly State reports and samples sent to LADHH.
- Plant processed 4,153,000 gals of water @ an average of 133,967 gals. per day and shipped out 4,058,602 gals. of water @ an averaging of 131,793 gals. per day
- Plant usage for production (chlorine, caustic, & polymer carrier waters) estimated @ 50,000 gallons.
- Plant usage for backwashing was 67,398 gallons.
- Sanitary Survey; Geri read aloud the letter from Mr. Soileau w/LDH in reference to the hydro-tank.

- Beaver Hill; back to full capacity
- Header wall; the adjoining property is causing problems with the wall. Malcolm recommended we contact the property owner and see if he can shore up part of his wall to help correct the problem.

A motion to accept the Manager/Operator report as presented was made by Geri Alford, 2nd by Rodney DeRouen, all agreed, motion passed.

All board members were reminded that they must complete the ethics training and have a certificate on file.

There was no other business and a motion to adjourn was made by Geri Alford, 2nd by Rodney DeRouen, agreed by all, motion passed.

NEXT BOARD MEETING: MONDAY, March 11, 2019 AT 5 PM

South Toledo Bend Water Plant – 3260 Little Flock Road, Many, LA 71449

Prepared by: Betty Maupin – Administrative Assistant

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