

South Toledo Bend Water District



3260 Little Flock Road • Many, LA. 71449



Malcolm Franks, President • Michael Walker, Vice President
Geri Alford, Secretary/Treasurer
Commissioners: Rodney DeRouen • Tim Collins

Minutes of South Toledo Bend Water Board August 12, 2019

Board Members Present: Malcolm Franks, Geri Alford, Rodney DeRouen, Tim Collins, Mike Walker

Others Present: Richard Leonard (Plant manager), Gary Steinke, Shane Sloane

Meeting was called to order at 5:00 PM by Malcolm Franks. A prayer was said. The roll was called and there was a quorum to conduct business.

A motion was made by Geri Alford to adopt the agenda, 2nd by Tim Collins, all agreed, motion passed.

No public present.

NEW BUSINESS:

The Minutes of the July meeting were brought to the floor for approval. A motion to approve the minutes of the July 8th meeting was made by Mike Walker, 2nd by Rodney DeRouen, motion passed.

The treasurer's report was presented by Geri Alford. Checks written for the month of July were #014229 thru #014262. Total expenses for July were \$57,389.81. A motion to approve the treasurer's report as presented for July was made by Mike Walker, 2nd by Rodney DeRouen, motion passed.

A motion to authorize payment of the bills presented was made by Mike Walker, 2nd by Rodney DeRouen, motion passed.

Insurance Renewal: Shane Sloane (Stiel Insurance) presented the proposal for the insurance renewal to the Board. The commercial package renewal would be \$32,219.18 through American Alternative and LUBA would be \$13,352.00. A motion was made by Mike Walker that we accept the insurance renewal proposal as presented, 2nd by Rodney DeRouen, all agreed, motion passed unanimously.

The voting was as follows: AYES 5 NAYS 0 ABSENT 0 ABSTAINED 0

Budget: Gary Steinke (Steinke & Assoc.) presented the quarterly report to the Board. A motion was made by Geri Alford that we accept the 3rd quarter report as presented by Mr. Steinke, 2nd by Mike Walker, all agreed, motion passed unanimously.

Gary Steinke presented the proposed budget to the Board. A motion was made by Geri Alford to accept the preliminary draft of the budget & to approve the budget proposal, 2nd by Tim Collins, all agreed, motion passed unanimously. Mr. Steinke was authorized to put a notice in the Index under Public Notice, that the budget was available for public view.

The voting was as follows: AYES 5 NAYS 0 ABSENT 0 ABSTAINED 0

A motion was made by Geri Alford to authorize Malcolm Franks to sign the letter to "confirm our understanding of the terms and objectives of our budget engagement and the nature and limitations of the services that will be provided" by Steinke & Associates, 2nd by Mike Walker, all agreed, motion passed unanimously.

The voting was as follows: AYES 5 NAYS 0 ABSENT 0 ABSTAINED 0

Esto: Discuss in September

Communications upgrade: Discuss in September

SWD#1 contract: Water rates for Sabine Water District #1 are going to go up. They have informed us that our rate will increase by \$1.02. We need to have an updated contract on file for LDHH. A motion was made by Geri Alford that we accept the increase of \$1.02 which will increase our water charge to \$3.60 per 1000 gals. for water that is provided to Dess Rd, 2nd by Mike Walker, all agreed, motion passed unanimously.

Engagement Letter/Agreed Upon Procedures for audit: A motion was made by Mike Walker that we accept the engagement letter for the annual audit, 2nd by Geri Alford, all agreed, motion passed unanimously.

Rick Leonard presented the Manager report for July 2019 to the Board:

- All monthly State reports and samples sent to LADHH.
- Plant processed 7,155,000 gals of water @ an average of 230,806 gals. per day and shipped out 7,064,445 gals. of water @ an averaging of 227,885 gals. per day
- Plant usage for production (chlorine, caustic, & polymer carrier waters) estimated @ 50,000 gallons.
- Plant usage for backwashing was 90,555 gallons.
- Enforcement Survey 8-22-19 for Capital Assessment
- Sandy Bank..water from flush valve washing out her property; met w/customer to try to come up with a solution for this problem
- Pump motor for Beaver hill station...pump motor going out; will get a price for this.

A motion to accept the Manager/Operator report as presented was made by Geri Alford, 2nd by Tim Collins, motion passed.

Announcements: Geri Alford informed the Board that she will be resigning her commission as she is moving out of state. Her resignation will be effective 8-30-2019. All wished her well. She will be sorely missed.

There was no other business and a motion to adjourn was made by Mike Walker, 2nd by Geri Alford, all agreed, motion passed.

NEXT BOARD MEETING: MONDAY, September 16, 2019 AT 5 PM

South Toledo Bend Water Plant – 3260 Little Flock Road, Many, LA 71449

Prepared by: Betty Maupin – Administrative Assistant

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